



## INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

*We make Indiana a cleaner, healthier place to live.*

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Mitchell E. Daniels, Jr.  
Governor

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Commissioner

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### **PLEASE BE SURE THIS IMPORTANT INFORMATION REACHES YOUR WASTEWATER TREATMENT PLANT OPERATOR June 2007**

#### **DMR Forms in this Mailing**

Please double check to make sure this mailing includes DMR forms for each permitted outfall at your facility through June 2008. The DMR forms in this mailing look different from previous forms, but should still include the pertinent self-monitoring reporting requirements according to your NPDES permit. Please direct any questions to Lonnie Brumfield at (317) 233-2547 or lbrumfie at [idem.in.gov](http://idem.in.gov)

#### **DMR Forms – Do NOT Leave Blank Fields**

When there is no discharge for the entire outfall, please indicate so by placing a mark in the “No Discharge” box on the DMR form. Otherwise, please fill in all required fields on the DMR form. The empty white boxes in the Parameter rows on the federal DMR form correspond to required data fields in the national EPA database. Any fields left blank automatically generate “non-receipt violations” and can result in an enforcement response. When there are no analytical results for an individual parameter, fill in each empty box with an asterisk (\*) and explain the reason for the empty box in the comments section at the bottom of the DMR form or on an attached page.

Also, please report analytical test results which are below detectable levels with a less than symbol “<” and your laboratory’s numeric limit of detection.

#### **Correspondence Issues**

IDEM is no longer using post office boxes and has a new zip code. The new general address for the Office of Water Quality (OWQ) is:

Indiana Department of Environmental Management  
Office of Water Quality  
Mail Code 65-42  
100 North Senate Avenue  
Indianapolis, IN 46204-2251

Please include your NPDES permit number on any correspondence sent to IDEM. The volume of mail received in this Office and our transition to an electronic file room make including your permit number very important.

#### **Online Certification Renewal Now Available**

Renewal applications have been mailed to wastewater operators with certifications expiring on June 30, 2007. Online renewal is now available 24 hours a day, 7 days a week at <http://extranet.in.gov/mylicense>

Operators may also renew by mail. Should you have any questions about the renewal process or you did not receive a renewal application, please contact Rebecca McMonigle at (317) 232-8791 or by e-mail at [rmcmonig@idem.in.gov](mailto:rmcmonig@idem.in.gov)

## **Fall Wastewater Operator Exam**

Fall Exam Date: October 4, 2007

Please visit the Certification & Continuing Education home page at:

<http://www.in.gov/idem/compliance/water/wastewater/certconted/index.html>

## **Sewer Overflow (Bypass/Overflow) and Emergency Response Spill Reporting**

Any release from a sanitary sewer (other than an authorized combined sewer overflow (CSO) event) must be reported to OWQ. Failure to report any overflow is a serious violation and a high priority for enforcement action. Completing and faxing in our BYPASS/OVERFLOW INCIDENT REPORT FORM satisfies both the OWQ telephone and written reporting requirements of your NPDES permit. To speak with someone in OWQ, call (317) 232-8670. However, if the release is resulting in damage to waters of the state, a fish kill or other severe environmental damage, it meets the definition of a spill and must also be reported **immediately** to the Emergency Response spill response line at: **(317) 233-7745** or toll free w/in Indiana at **(888) 233-7745**.

## **Monthly Monitoring Reports & Monthly Reports of Operation**

The State forms (MMRs and MROs) continue to be located at:

<http://www.in.gov/idem/compliance/water/wastewater/compeval/forms/index.html>

Updated State form versions are available each January. Please use (print or download) the most recent copy of the applicable State form to submit with the Discharge Monitoring Report form for your facility. Direct any questions about these forms to Don Daily at (317) 234-2579 or by e-mail at ddaily at idem.in.gov

## **Upcoming Training Opportunities**

Opportunities for wastewater operator technical and general credits exist at the Tenth Annual Indiana Pollution Prevention Conference and Trade Show. The conference will be September 17<sup>th</sup> at the Caesars Indiana Conference Center in Elizabeth. To learn more or register for the conference, go to

[www.in.gov/idem/prevention/partners/conference/](http://www.in.gov/idem/prevention/partners/conference/)

## **New Pollution Prevention Field Guide for Wastewater**

IDEM strongly encourages the use of pollution prevention techniques to reduce wastewater discharges. This often results in reduced permitting and monitoring requirements and decreased operational costs. To further encourage wastewater operators to look for opportunities to reduce pollution, IDEM has developed a Pollution Prevention Field Guide for Wastewater Inspectors containing pollution prevention information by sector. Limited copies are available. To request a copy, call IDEM's Office of Pollution Prevention & Technical Assistance at (800) 988-7901.

## **Mercury Pollutant Minimization Support Materials Available**

Free posters, fact sheets, mailers, and other materials are currently available to support you through development of a Mercury Pollutant Minimization Program Plan which may be required at some facilities. To request these materials, contact Bobbi Steiff with the Office of Pollution Prevention & Technical Assistance at (800) 988-7901 or check the Web site: [www.in.gov/idem/your\\_environment/mercury/potw/index.html](http://www.in.gov/idem/your_environment/mercury/potw/index.html)

## **Free Confidential Compliance and Technical Assistance Available**

The Compliance and Technical Assistance Program (CTAP) is a non-regulatory program within IDEM, which offers free, confidential assistance to the regulated community. CTAP is bound by Indiana law IC 13-28-3-4 to keep business specific information confidential from the public and regulatory divisions of IDEM. For more information, to obtain compliance or regulatory assistance, or to request a confidential on-site visit, call CTAP at 800-988-7901 or visit [www.in.gov/idem/compliance/ctap/](http://www.in.gov/idem/compliance/ctap/)